

**HOUSING OPPORTUNITIES COMMISSION OF MONTGOMERY COUNTY**

10400 Detrick Avenue  
Kensington, Maryland 20895  
(240) 627-9425

**Special Session Minutes**

**July 28, 2021**

A Special Session of the Housing Opportunities Commission of Montgomery County was conducted via an online platform and teleconference on Wednesday, July 28, 2021, with moderator functions occurring at 10400 Detrick Avenue, Kensington, Maryland beginning at 6:01 p.m. Those in attendance were:

**Via Online/Teleconference**

Roy Priest, Chair  
Frances Kelleher, Vice Chair  
Richard Y. Nelson, Chair Pro Tem  
Pamela Byrd  
Linda Croom  
Jeffrey Merkowitz  
Jackie Simon

**Also Attending via Online/Teleconference**

Stacy Spann, Executive Director

Aisha Memon, General Counsel

**IT Support**

Aries Cruz

**Commission Support**

Patrice Birdsong, Spec. Asst. to the Commission

Chair Priest opened the meeting welcoming all to the Special Session of the Housing Opportunities Commission. The sole item on the agenda was to conduct a vote to meet in closed session pursuant to Section 3-305(b)(1) of the General Provisions Article of the Annotated Code of Maryland.

Chair Priest read the Written Closing Statement and Chair Pro Tem Nelson made a motion to adopt the statement and close the meeting. The motion was seconded by Vice Chair Kelleher and Commissioners Priest, Kelleher, Nelson, Byrd, Croom, Merkowitz, and Simon voted unanimously in approval.

Based upon this report and there being no further business to come before this session of the Commission, the Commission adjourned the open session at 6:03 p.m., and reconvened in closed session at 6:10 p.m.

In compliance with Section 3-306(c)(2), General Provisions Article, Maryland Code, the following is a report of the Housing Opportunities Commission of Montgomery County's closed session held on July

28, 2021 at approximately 6:10 p.m. via an online platform and teleconference, with moderator functions occurring at 10400 Detrick Avenue, Kensington, MD 20895. The meeting was closed under the authority of Section 3-305(b)(1) to discuss the evaluation of HOC's Executive Director.

The meeting was closed and the closing statement dated July 28, 2021 was adopted on a motion made by Chair Pro Tem Nelson, seconded by Vice Chair Kelleher, with Commissioners Priest, Kelleher, Nelson, Byrd, Croom, Merkowitz, and Simon voting in favor of the motion. The following persons were present: Roy Priest, Frances Kelleher, Richard Y. Nelson, Jr., Pamela Byrd, Linda Croom, Jeffrey Merkowitz, Jackie Simon, and Stacy Spann (Stacy Spann left the meeting after the evaluation and prior to the vote).

In closed session, the Commission discussed the below topic and took the following action:

1. **Topic:** The evaluation of HOC's Executive Director (pursuant to Section 3-305(b)(1)).
  - a. **Action Taken:** Pursuant to his employment contract, the Executive Director's performance for fiscal year 2021 (ending June 30, 2021) was evaluated. After the conclusion of the evaluation, with a quorum present, Commissioners Roy Priest, Frances Kelleher, Richard Y. Nelson, Jr., Pamela Byrd, Linda Croom, Jeffrey Merkowitz, and Jackie Simon approved, consistent with his employment contract, a performance bonus for the Executive Director.

The closed session was adjourned at 7:48 p.m.

Respectfully submitted,

Stacy L. Spann  
Secretary-Treasurer

/pmb

**Approved: September 1, 2021**